



ADMISSIONS PROCEDURES

Thank you for considering Nenqayni Wellness Centre Society Programs - Family Drug and Alcohol Program for your clients.

- **Family Drug & Alcohol Program (FADP)** a Six (6) week residential drug and alcohol Wellness program for First Nations families, from across Canada with priority given to the Cariboo/Chilcotin Region.

- **Criteria For The Family Drug and Alcohol Program**
 1. 14 day dry/clean period prior to entering program
 2. Completed applications one per family member is required.
 3. TB Screen (done within the past 2 years) children under 4 years TB not required.
 4. School age children must be enrolled in school in order to attend program.
 5. Families must bring clothing suitable to the seasons. Swim and sweat wear is also required for entire family.
 6. Lunch and dinner is provided Monday thru Friday all other meals are the client's responsibility.
 7. Six counselling sessions with in six months of entering program is required for all adults.

Applications – Intake Assessments will be processed in order that they are received. Please note Nenqayni Wellness Centre is mandated to serve the 15 bands in the Williams Lake area first. Only completed applications will be viewed for possible acceptance. Incomplete applications will not be viewed for intake until they are complete.

Who needs to fill out an Intake/ Assessment Referral Form?

Each family member must have complete separate applications filled out.

How do I fill out the forms?

With a band referral worker/ Drug and Alcohol Counselor, or Social Worker. Not all information will be applicable for children cross out any information that is not applicable and put N/A, mail back all pages. (follow the Intake Assessment package checklist – next page). Applications must be mailed in. **Please do not fax applications**



Nenqayni Wellness Centre

Questions? call: **(250) 989-0301**

When package is received at Nenqayni your referral worker will be notified. Missing information will be requested. When the file is complete there is an undetermined wait for all families. All incoming applications are brought to the attention of the Intake Committee who will make a decision on suitability to the program. Only after acceptance can an intake date be given. Nenqayni attempts to give families one month's notice of intake date. Due to cancellations this is not always possible.

Please note that in the case of not being approved for intake we will make every attempt to assist in referring elsewhere to an appropriate program.

COMPLETING THE INTAKE/ ASSESSMENT- REFERRAL FORM

1. Fill out forms as completely as possible. Updated information will be required if more than six (6) months has passed between initial interview and this referral.
2. Enclose all previous assessments and/or most recent and relevant information;
 - Psychological Assessments
 - Social History
 - Educational Assessments
 - Medical/Psychiatric Assessments
 - Predisposition Reports
 - Child Welfare Reports
 - Probation Orders
3. Attach photocopies of the following identification;
 - Health Care Card
 - Treaty Status Card
 - Birth Certificate
 - Social Insurance Card
4. Make arrangements for a Pre-Admission Medical Assessment and current TB Screen Test (must be within 2 years). TB not required for children under (4) years. Medical portion of referral forms is required for entire family members.



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**INTAKE ASSESSMENT PACKAGE CHECKLIST:
Family Drug and Alcohol Program**

- _____ Referral worker contact information
- _____ Client Profile- I.D. & Personal Information
- _____ Legal History
- _____ Substance Abuse History
- _____ Education History
- _____ Relationships
- _____ Spirituality
- _____ Outside Resources
- _____ Social Functioning
- _____ Recommendations
- _____ Pre-Admission Medical Assessment
- _____ T.B. Screen Test (**not required for children under (4)**)
- _____ Current prescribed Medications
- _____ Daycare Licensing
- _____ School Information

Reminder: The Family Drug and Alcohol Program requires all applications be mailed in please do not fax.

Mail to: **Nenqayni Wellness Centre Society**
 Attention: Joan Evans Intake Coordinator
 P.O. Box 2529
 Williams Lake, BC
 V2G 4P2